

CCC Course Proposal Signature Sheet (GE)

****Use this form when requesting changes to GE attributes****

Proposed Course Number		Proposed Course Title	
Proposed Effective Term (check one; must be future term) <input type="checkbox"/> Fall <input type="checkbox"/> Intersession <input type="checkbox"/> Spring <input type="checkbox"/> Summer		Year	College <input type="checkbox"/> CAS <input type="checkbox"/> KSOM <input type="checkbox"/> PCPS
Proposer's Name and Email			
Sponsoring Department			Department Approval Date
Sponsoring Chair			
Signature (Can be electronic)			Date
Dean of Course			
Signature (Can be electronic)			Date

This proposal is for a(n):

- ☐ New course seeking GE attribute(s)*
- ☐ New x83 or x84 (special topics) course seeking GE attribute(s)
- ☐ Existing x83 or x84 course seeking approval as a permanent course **with** GE attribute(s) +*
- ☐ Existing permanent course seeking GE attribute(s)
- ☐ Existing permanent course with GE attributes(s) seeking removal of GE attributes(s) (no syllabus or table required)

*Please note that for a new course seeking GE attribute(s), the course proposal must also be submitted to the Dean's office for posting to the FSCC bulletin board.

+Please submit both the original and the new/current syllabus.

GE Attribute (check any/all that apply):

- | | | |
|--|---|-------------------------------------|
| <input type="checkbox"/> Humanities (CA) | <input type="checkbox"/> Natural Science (E) | <input type="checkbox"/> FYDT (EPI) |
| <input type="checkbox"/> Humanities (CF) | <input type="checkbox"/> S/B Sciences (S) | <input type="checkbox"/> FYOC (EPI) |
| <input type="checkbox"/> Humanities (CH) | <input type="checkbox"/> Quantitative Reasoning (Q) | <input type="checkbox"/> FYS (EPI) |
| <input type="checkbox"/> Humanities (CI) | <input type="checkbox"/> Cultural Diversity (D) | <input type="checkbox"/> FYW (EPI) |
| <input type="checkbox"/> Humanities (CL) | <input type="checkbox"/> Theology/Phil (P) | <input type="checkbox"/> EPW (EPII) |

Items Required with the Proposal submission:

- | |
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| <input type="checkbox"/> This signature page with all required signatures and dates filled in.
<input type="checkbox"/> A detailed course syllabus with two essential elements: Course SLOs and assignments linked to those SLOs.
<input type="checkbox"/> A table that links course content to ALL required GE PLOs for the attribute(s) being requested. |
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Please submit completed proposals electronically to the relevant Dean's office for signature. For CAS, email (cas_curriculum@scranton.edu). For KSOM, email (debra.parry@scranton.edu). For LCHS, email (william.cunningham2@scranton.edu). Upon approval, the Dean's office will notify the proposer and forward the proposal to the CCC Chair for consideration by the committee. Proposals must be submitted as a single document with a file name that contains the proposer's last name, college, course prefix and number, and attributes sought, e.g. "Lazella_CAS_Phil 415_P/EPW".

Questions? Contact the CCC chair at chair_ccc@scranton.edu (and "cc" the relevant Dean's office).